

20th May 2020

Dear Parents and Carers.

I write to update you on Mullion Primary School's plans for the next steps in reopening the school to a wider range of ages and classes. I must stress that these arrangements are contingent on the government giving approval on May 28th, the approval of any plans by the Trustees and the availability of staff on the dates below. I will of course keep you up to date via email and on the website.

Please refer to the letter sent via email and posted on the school website from Donna Bryant, Executive lead of Southerly point Trust for further information.

Mullion Primary School will open in three stages and operate a flexible drop off and staggered end times to avoid overcrowding. Please adhere to these timings. I must stress to parents that no parents will be allowed into the school building at any point unless strictly by prior appointment with the head teacher. It is important to be clear that pupils will not be able to mix with anyone outside of their small group even at playtimes and lunchtimes.

Stage 1. June 3rd

Wednesday June 3 rd				
Room	Age group	Drop off point	Window to drop off	Pick up time
Pebbles room	Reception age pupils	Infant playground	8.30 – 8.45	2.45
Shells room	Reception age pupils	Infant playground	8.30 – 8.45	2.45
The Beach (Old Surfers)	Key worker children	Gate to junior playground	9.00	3.15

Stage 2. June 8th

Monday June 8 th				
Room	Age group	Drop off point	Window to drop off	Pick up time
Waves room	Year 1 pupils	Day 1 parents drop outside room. Rear door of Waves. From day 2 drop off junior playground	8.30-8.45	2.45 Infant playground
Footprints room	Year 1 pupils	Day 1 parents drop outside room. Rear door of waves	8.30-8.45	2.45 Infant playground

Stage 3. June 10th

Wednesday June 10 th				
Room	Age group	Drop off point	Window to drop off	Pick up time
Main hall	Year 6 pupils	Hall entrance in junior playground	9.15-9.30	3.15
Surfers room	Year 6 pupils	Rear door of surfers	9.15 – 9.30	3.15

If you have children in two, or more, year groups drop them off in the correct area at the earliest time indicated on the charts above. Key worker groups will continue to operate and the same booking in procedures apply (book by Thursday evening for the following week.)

You can help us by ensuring the following guidelines are followed:

- Make sure packed lunches are easy for your child to unwrap. This must include a bottle of water as we will be unable to provide containers for drink.

- Make sure your child's uniform has clothes they can manage themselves - e.g elasticated trousers rather than zips and buttons. Pupils will be expected to wear school uniform.
- On sunny days, apply suncream to your child before they come to school; members of staff will not be allowed to do this. Please supply a sun hat as we hope to be outside for more time than usual.
- Talk your child through the changes they can expect. We will send photographs of the classrooms once they have been set up so that you can show them to your children.
- Arrive at school with your child during the time window above to avoid a crowd outside classrooms.
- Ensure long hair is tied back.
- Do not allow pupils to bring toys or personal belongings to school.
- Send children with a pack or box of tissues to leave in school.
- Pay for lunches in the same manner as before (parent pay, no cash please)

This plan will change in response to the uptake from parents. We will keep you informed of any changes via email and on the website during the last two days of half term.

Thank you for your support and patience during this time.

Duncan Ratcliffe